

# Barford Cricket Club



## Roles & Responsibilities for Players, Match Secretaries & Match Captains

### Players

- To respond to all communications in good time, especially those requesting availability
- To ensure any changes to their availability are communicated to Match Secretaries as soon as possible
- If selected to play, to ensure that they arrive at the ground in good time
- If selected as a reserve, to ensure that they are still available to play in case of late withdrawals
- To pay their match fees immediately after the game
- For home matches, to help with set up of the ground before the game and clearing up afterwards as directed by the Match Captain

### Match Secretaries

- To request availability for fixtures in good time via the club emailing list ([barfordcc@barfordcc.org.uk](mailto:barfordcc@barfordcc.org.uk))
- To ensure that teams are selected equitably, but with preference given to fully paid-up members (and tea volunteers)
- To nominate a Match Captain in case the club captain and vice-captain are unavailable
- To nominate a tea-maker (preferably a volunteer) for home matches and ensure that they understand what is required of them
- To communicate team selections and any late changes via the club emailing list to ensure transparency
- To nominate an alternate contact for members (usually the Match Captain) in case they are uncontactable on match day
- To maintain records of availability and selections and pass these on to subsequent match secretaries
- To confirm the fixture with the opposition at the start of the week preceding the match, agree the start time and exchange contact details in case of bad weather

## Match Captains

- To liaise with the Match Secretary regarding team selections and opposition contact details
- To act as an alternate contact in case the Match Secretary is uncontactable on match day
- To collect, or nominate an individual to collect match fees from all players after the game, and in the case of match fees from the opposition and ensure the tea-maker is paid
- To nominate individual(s) for home matches to tidy the clubhouse after the game
- To ensure the game is played in the correct spirit and that all players abide by the club's agreed code of conduct
- To be responsible for ensuring the welfare of junior players during the game especially with respect to ECB guidelines:
  - Bowling (U13 – 5 overs per spell, U15 – 6 overs per spell, U19 – 7 overs per spell)
  - Fielding (no close fielding allowed within 10 yards of the bat)
  - Batting – helmets with a faceguard must be worn at all times